

Government of the People's Republic of  
Bangladesh  
Finance Division, Ministry of Finance  
Monitoring-1  
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Record Number:

Date: 12/10/2023

07.00.0000.097.14.008.23.101

Recipients: Chief Accounts and Finance Officer, Finance Division,  
Ministry of Finance, Segunbagicha, Dhaka-1000

**Subject: Administrative sanction of the officials for attending the 3rd batch of training on 'Applied Civil Engineering' at Nanyang Polytechnic International (NYPi) in Singapore during 06-17 November 2023.**

The undersigned is directed to convey the Government's Approval for the following persons to participate in the 3rd batch of training on 'Applied Civil Engineering' at Nanyang Polytechnic International (NYPi) in Singapore during 06-17 November 2023 or nearer possible dates (excluding transit period) under the terms and conditions described in Para 02:

Serial No.	Participant's name, designation & office (not in seniority)
1	Ms. Rowshan Ara Labony Deputy Secretary, Finance Division, Ministry of Finance
2	Mr. Md. Badruzzaman Civil Engineer, SDCMU, SEIP, Finance Division, Ministry of Finance
3	Mr. Md. Baschoo Miah Lead Trainer, Skill Development Institute (SDI), BACI
4	Mr. Asaduzzaman Lead Trainer, Skill Development Institute (SDI), BACI
5	Mr. Md. Maniruzzaman Mohin Senior Instructor, REHAB Training Institute, Dhaka
6	Mr. Md. Ayub Ali Senior Instructor, REHAB Training Institute, Dhaka
7	Mr. Md Rasedul Islam Principal, Tangail TTC

8	Mr. Md. Asaduzzaman Instructor, Jhenaidah TTC
9	Ms. Rajia Sultana Khanom Instructor, BK-TTC, Dhaka
10	Mr. Md. Sharfuddin Instructor, BK-TTC, Chattogram
11	Ms. Laila Akter Instructor, Tangail TTC
12	Mr. Md. Fazlul Haque Instructor, Faridpur TTC
13	Mr. Ripa Chakma Instructor, Rangamati TTC
14	Ms. Asha Barua Instructor, Bandarban TTC
15	Mr. Md Masum Khan Instructor, BK-TTC, Dhaka
16	Mr. Kazi Md. Elieas Instructor, BK-TTC, Chattogram
17	Mr. Md. Matiar Rahman Instructor, BG-TTC
18	Ms. Sonjida Akter Instructor, Khulna TTC
19	Ms. Rojina Pervin Instructor, Rangpur TSC
20	Mr. Md. Suzon Islam Trainer, SEIP-DTE, Panchagarah TSC
21	Mr. Mahfuzul Haque Quality Assurance Officer, SDCMU, SEIP, Finance Division, Ministry of Finance
22	Mr. Md. Shahin-Uz-Zaman Quality Assurance Officer, SDCMU, SEIP, Finance Division, Ministry of Finance

## 02. Terms and Conditions:

1. The period of visit will be treated as on duty;
2. The participants will draw their usual pay and allowances in local currency and no part of it would be drawn in foreign currency;
3. Participants (excluding the participants mentioned in Serial No 1 & 2) will have to execute a bond as prescribed by SEIP

- project and submit it to SEIP office before departure;
4. All expenses related to the training and travel will be borne by the Asian Development Bank (ADB) on behalf of the Skills for Employment Investment Program (SEIP) project;
  5. The participants will not be allowed to stay abroad beyond the specified time;
  6. The participants, except the participants mentioned in Serial No. 1 & 2, will leave Dhaka on 05 November 2023 or nearer date and return to Dhaka on 18 November 2023 or nearer date.
  7. The participants mentioned in Serial No. 1 will leave Dhaka on 05 November 2023 or nearer date and return to Dhaka on 12 November 2023 or nearer date.
  8. The participants mentioned in Serial No. 2 will leave Dhaka on 11 November 2023 or nearer date and return to Dhaka on 18 November 2023 or nearer date.
03. This order is issued with the approval of the competent authority.

Yours faithfully,



12-10-2023

Md. Rakibul Hasan  
Senior Assistant Secretary  
Phone: +8802223390061  
Email:  
rakibh@finance.gov.bd

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A copy has been sent for consideration and necessary (if applicable) action:

- 1) Additional Secretary, Macro Economy Wing, Finance Division
- 2) Additional Secretary, Administration & Coordination Wing, Finance Division
- 3) Ms. Fatema Rahim Veena, Executive Project Director (Additional

- Secretary), SEIP Project, Finance Division, Ministry of Finance
- 4) Additional Secretary (Budget Monitoring, Evaluation and Reporting), Macroeconomic Wing, Finance Division
  - 5) Director General (Consular), Ministry of Foreign Affairs
  - 6) Director General, Immigration and Passports, Agargaon, Dhaka
  - 7) Ms. Rowshan Ara Labony, Deputy Secretary, Training, Finance Division
  - 8) Director, Hazrat Shahjalal International Airport, Dhaka
  - 9) Personal Secretary, Office of the Secretary, Finance Division
  - 10) Mr. Md. Badruzzaman , Civil Engineer, SDCMU, SEIP, Finance Division, Ministry of Finance
  - 11) Senior System Analyst, Finance Division, Ministry of Finance (with a request to upload this GO in the website of Finance Division)
  - 12) Accounts Officer, Finance Division, Ministry of Finance



12-10-2023

**Md. Rakibul Hasan**  
**Senior Assistant Secretary**